

Parents as Partners

At Preschool Academy we know that for a child, parents /carers are their first and main educators and we pride ourselves on having a strong Parent-Staff Partner. We believe that it is extremely important to provide good quality care for the children in our setting. In working in partnership we can ensure that every child's individual needs are continuously met.

At Pre School Academy will we ensure:

- Effective communication between home and nursery is vital. The parents/carers are given a written daily sheet and all information is verbally discussed with them, informing them of how they have been through-out the day
- Children who have a medical or dietary requirement maybe be given a communication book with their daily sheets attached this allows the parent to write how they have been at home, allowing us to monitor the child.

Pre School Academy Daily Sheet									
Childs Name: _____ Date: _____									
Nappy Changes	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	Additional Notes:	
Meals:					Ate well	Ate Half	Ate Little	Milk:	
Breakfast 7.30 – 8.45:								Sleep time:	
								Accident, Incident, Medical, accident at home forms/ Wet Accident	
Lunch 11.15 – 12.00:								More needed: Nappies/ Wipes/ Nappy cream/ Spare clothes	
Tea 2.45 – 3.00:								How have I been feeling today:	
Snacks: AM 10am: PM 5pm:									
Activities I have enjoyed:									
What I am learning:									

- We have an open door policy. All parents/carers are welcome to visit the nursery at a suitable time for themselves via appointment.
- The management and staff team always encourage parents to telephone the nursery for any concern, feedback or questions they may have.
- We will always support the parent/carers by attending appointments for the child e.g. speech and language classes, special educational needs group meetings, social services meetings, support groups, occupational therapy groups.
- We will work closely with any outside agencies the parents are in contact with, and encourage parents (where possible) to attend any meetings, feedback or groups that are held at the nursery.
- Access to your child's records is always available via appointment.
- We respect the confidentiality of the parents and their child.
- The nursery offers the parents to call and arrange for a suitable time to have a meeting so they are able to through development folders and discuss their child's progress and achievements.
- The nursery organises social events throughout the year e.g. including summer fetes and encourage parents to become involved.
- We welcome any suggestions, feedback and comments from parents.
- We will invite photographers into the nursery once a year where all the families are welcome to come along too.
- We may hold trips parents and will as all parents and extended family to join us.
- Parents are welcome to discuss their child's day on drop off and collection from our nursery.

This policy was created on	10-11-10
Signed on behalf of Preschool Academy	
Date of review	7-3-17
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